

MINUTES OF AN ORDINARY MEETING OF THE PARISH COUNCIL HELD ON 13 MAY 2026 AT THE VILLAGE HALL

Present: Cllrs. Pike, Bowhay, Mattick, Moore, Sinclair, Manley, Terry and Newman. SCCllr Sam Phripp.

Apologies: Cllrs Simmons, Holme & Morgan. PCSO Natalie McIntosh

1. **Public participation:** Sean Hanley attended for some of the meeting.
2. **Minutes of the Previous Ordinary Meeting:** The minutes were agreed as a true record and signed accordingly.
3. **CCllr Sam Phripp:** Told the PC that he will attend as many meetings as he can but will be honest about the financial situation. Cllr Sinclair asked for a pic and bio for the website. Discussion about potholes.
4. **Ongoing & Matters Arising:**
 - a) **Traffic Safety at Lynch Hill:** The full pavement all the way to the Old Down is unlikely to happen. There is now a gateway sign, phase 1. Pavement now up to the Mulberry. Phase 2. The PC agreed that this was an ongoing matter whilst waiting for phase 3. Questions still remain about a post-pavement meeting with Highways. Clerk has written again to Highways saying that the PC want a face-to-face meeting and SC can choose the date. Cllr Pike explained to SCCllr Phripp about how this has been going on for 2 years. Clerk to tell Sam who they have been trying to contact.
 - b) **Allotments:** Clerk reported that he had written to the charitable trust. Cllrs would need to have a look at access. Cllr Bowhay reported that they might have to look at something else – maybe buy some land. If the PC was thinking of allotments on S&D land, they would need ten pitches of 21x6metres.
 - c) **Co-op road:** It had been reported that the Co-op are on board with the idea of making it one way around the shop. Clerk has written to SCC Transport. Ongoing. Clerk reported that the Co-op were still behind the idea and he had written again to SC. Clerk has chased highways. Ongoing
 - d) **106 money:** Money is still due for the school from Pickford Fields and Brimscombe Meadow. £122,000 and £49,000. Clerk has contacted the SCCllrs about this
 - e) **Bowden Hill green:** Clerk has written to SC asking for strong bollards to protect the area. Clerk reported he had written again. Clerk has chased highways. Ongoing.
 - f) **Coal truck:** Now back in place.
 - g) **Heritage asset list:** Cllr Sinclair reported that the parishioner's asset list was now on the website. However, he has also found another village list put together by a Somerset Heritage group. The ideal would be to merge the two and indicate location with 'what three words'. This is going to be a long task. Cllr Manley to contact resident who offered help.
 - h) **Cllrs in calligraphy:** Cllr Mattick said he would take away the existing document to show Hannah Smith, if she was up for it clerk would provide date details.
 - i) **Traffic feasibility study:** It was agreed that there was now some urgency as potential 106 funds request. Quotes were needed. Cllr Holme had produced a 3 page report on what was needed for the study, on what was expected of the prospective companies. Cllr

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Manley suggested there should be a comparative element with other villages. It was agreed to go ahead and contact companies. Cllr Holme reported he had identified 5-6 local companies that might give competitive tenders.

j) **Sports bin:** Ongoing, cllrs Mattick/Bowhay and Dave Travis dealing, will be by the main entrance.

k) **Plaque on bench:** Ongoing. Cllr Sinclair dealing.

l) **Broken post on The Street:** Cllr Mattick talking to Mathew Emery.

5. **Committee reports: Old Rec** – Re electricity provision, everything in place Cllr Moore will look at providers. Clerk to ask Ruth Llewellyn about cleaning railings and area around the swings. **Footpaths** – Cllr Newman said she had been asked by Marlene Pickford about the stone stile on path 12, she will investigate and report back. **PEG** – Cllr Newman reported that there was a pop-up café this weekend. Cllr Manley thanked people who had offered help for the Get Together on 27/6.

6. **Grasscutting/repair/potholes:** Ongoing potholes.

7. **Speed:** Re Somerset Council email about £500 admin charge to pay for 20mph investigation on back lanes. It was agreed to wait for the feasibility report.

8. **Signatories:** The Parish Council agreed to add Cllrs Sinclair, Manley, Moore, Terry and Newman to the signatories list for cheque writing.

9. **Publishing Software:** 'Publisher' is terminating in October so the PC magazine needs new software for the production. A £1,000 budget was agreed for the necessary.

10. Planning Applications: 2026/0698 Extensions. Marsley, The Street.

Recommend approval. 2026/0861 17 new houses. Chilcompton Road. Recommend approval on condition that 106 money is spent on traffic calming measures on Chilcompton Road. 2 abstentions.

Subcommittee: None.

11. Accounts:

840 – National Grid	- power supply	- 1529.08
841 – AndyLoos	- toilets for event	- 420.00
842 – PartyBench	- benches for event	- 432.00
843 - M. Rigby	- reimbursements	- 18.64
844 – M.Rigby	- salary	- 621.50
845 – H.M.R.C.	- tax	- 155.40
846 – CVHMC	- rent	- 96.00
847 – T.M. Wilkins	- coal truck repair	- 1782.00
848 – Primrose	- grasscutting	- 1350.00
849 - Youth Connect SW	- youth club	- 3132.40
850 – Osborne Services	- electricity maintenance	- 300.00
851 – Helen Bown	- event costs	- 102.73
852 – Sue Manley	- event costs	- 59.96

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853 – Lynne Thorne

- event costs

- 21.00

Total

10,020.71

£1881.00 in for adverts. £38500 precept in.

- 12. Correspondence:** Re G. Warren email from SC about hatching markings at the bottom of Parsonage Lane, the PC has no objections but the PC would also like to see similar markings on the other side of the road so the problem is not simply transferred, also would like to see virtual pavement along that section of The Street whilst resurfacing is being done and also perhaps a build-out at that end of Parsonage Lane, clerk to reply. Re C.Lambert email about speed near the school, clerk to reply saying it is high in the PC's concerns. Re M.Pickford's email about the Downside graveyard, clerk to reply saying the PC are considering advice from SALC but there were concerns about the costs that might be involved. Cllr Mattick would get estimate from Steve Davis on the wall. Re S. Rankine email about Hornbeam tree in the Rec, clerk has asked her to sort.
- 13. Any Other Business:** Cllr Terry said she would miss the next 4 meetings. Cllr Mattick reported on how the cyclepath along the railwayline would actually go up above the embankment, also an old wheel washing shed had been discovered. Cllr Pike brought up the skate park. It was agreed to close it for safety reasons. Locks and notices would be put up. Clerk to write to S. Hanley and say that he can take away the existing installations. Expected date of completion 17/7.
- 14. Date of next meeting:** This was fixed for Wednesday 10th June 2026. Planning meeting Wednesday 27th May.
- 15. Close:** The Chairman closed the meeting at 9.11pm.

Signed..... Date.....Witnessed.....
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