

CHILCOMPTON PARISH COUNCIL

Clerk to the Council: Alysa Rixon | parishclerk@chilcompton.org | Tel: [tbd]

To all Members of the Council

You are hereby summoned to attend the **Ordinary Meeting of Chilcompton Parish Council** to be held on **Wednesday 14 October 2026 at 7.30pm** at **Chilcompton Village Hall**, for the purpose of transacting the business set out in the agenda below.

Alysa Rixon

Clerk to the Council

Date of issue: 9th October 2026

Members of the public and press are welcome to attend.

Public participation takes place at item 2. Anyone may film, photograph, record or report on the open part of this meeting under the Openness of Local Government Bodies Regulations 2014; please let the Chair know beforehand. Agenda papers are available from the Clerk on request. Councillors unable to attend should send apologies, with reasons, to the Clerk before the meeting.

AGENDA

No.	Item	Agenda papers
PART 1 — Open to the press and public		
1	Welcome and housekeeping Chair's welcome, introduction of the new Clerk, fire exits and facilities. The Chair to announce whether the meeting is being recorded by any person present. To receive apologies and to consider approving the reasons given for absence (Local Government Act 1972, s.85). To receive declarations of disclosable pecuniary interests, other registrable interests and non-registrable interests in items on this agenda, in accordance with the Council's Code of Conduct, and to consider any written requests for dispensation received by the Clerk.	—
2	Public participation A period of 15 minutes will be set aside for members of the public to address the Council on matters relating to the business of the Council. Each speaker may speak for up to 3 minutes. No decisions can be taken during this session.	—
3	Minutes of previous meetings To approve as a correct record, and for the Chair to sign: (a) The minutes of the Ordinary Meeting held on Wednesday 9 September 2026.	Draft minutes 09.09.26

No.	Item	Agenda papers
4	Clerk's report and action log (a) To note the appointment of Alysa Rixon as Clerk to the Council [and Responsible Financial Officer] with effect from 28th September 2026 (following a period of employment shadowing), and to record the Council's thanks to Malcolm Rigby for his service as Clerk. (b) To receive the Clerk's report. (i) VoIP (ii) PO Box (iii) Email and Document Storage (iv) Elections (iv) SOs and governance review	Action log
5	Committee and working group reports To receive reports from committees, working groups and representatives on outside bodies.	-
6	Assets Management a) Replacement Bench at the Old Rec To approve expenditure on replacement of a bench at the Old Rec	Briefing note
7	Skate park To receive an update and to resolve on next steps.	-
8	Events a) Remembrance 2026 To confirm arrangements for Remembrance Sunday, 8 November 2026 b) Events funds and EPOS c) Future events	-
9	Traffic & Transport a) Update on Traffic feasibility study	-
10	Litter picking	-
11	Finance (a) To receive the budget monitoring report for April–September 2026. (b) To approve expenditure within budgets for approved actions to end April 2027. (c) To note progress with on-line banking.	Budget monitoring report (to follow)
12	Planning (a) To consider planning applications received since the last meeting (list circulated with agenda where possible).	

No.	Item	Agenda papers
13	Matters for information and items for a future agenda Members may raise matters for information or propose items for a future agenda. No decisions can be made under this item.	—
14	Dates of next meetings Planning Meeting: Wednesday 28 October 2026 at 7.30pm (to be confirmed). Ordinary Meeting: Wednesday 11 November 2026 at 7.30pm, Chilcompton Village Hall (to be confirmed).	—
15	Exclusion of the press and public To resolve that, in accordance with section 1(2) of the Public Bodies (Admission to Meetings) Act 1960, the press and public be excluded from the meeting for the following item(s) because publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted (staffing matters).	—
PART 2 — Confidential <i>Press and public excluded (subject to resolution at item 15). Confidential papers are circulated to members only and must not be shared.</i>		
16	Staffing — Clerk's terms of employment	Contractual information (confidential)
	Close of meeting	—